

**CONSULTATION PROCESS – TIMELINES – UPDATED 12 JANUARY 2012**  
**NEW DATES IN RED**

11 November 2011	1 <sup>st</sup> Governor Sub-Group Meeting
14 November 2011	Full Staff Briefing
15 November 2011	Governors Briefing
16 November 2011	Consultation Begins: <ul style="list-style-type: none"> <li>• Letter informing parents of Academy Consultation</li> <li>• Letter informing staff of Academy Consultation</li> <li>• Register interest with DfE</li> </ul>
24 November 2011	Staff Briefing Academy 3.45 p.m.
29 November 2011	2 <sup>nd</sup> Governor Sub-Group Meeting – at 8.00 a.m.
13 December 2011	Parent Drop-In Session 4pm to 6pm
12 January 2012	3 <sup>rd</sup> Governor Sub-Group Meeting – at 8.00 a.m.
19 January 2012	Staff Drop In Session 3.45pm
26 January 2012	Governors' AGM – 7pm
<b>23 February 2012</b>	4 <sup>th</sup> Governor Sub-Group Meeting
9 February 2012	Full Governing Body Meeting (normal meeting)
<b>22 February 2012</b>	Wider Community Meeting – 5 p.m. until 6.00 p.m. - tbc
29 February 2012	CONSULTATION ENDS
<b>2 March 2012</b>	5 <sup>th</sup> Governor Sub-Group Meeting to produce a report on outcomes of consultation for consideration at the meeting on 20 March
20 March 2012	Extra Ordinary Full Governing Body Meeting to review the outcomes of the consultation and decide whether to convert to an Academy. This meeting will commence in advance of the Governors Half Day Conference
By 23 March 2012	Communicating the decision to all stakeholders