

11 January 2012

Dear Parents

RE: PARENT GOVERNOR ELECTION – JANUARY 2012

Three vacancies have arisen for Parent Governors. We need, therefore to make arrangements, in accordance with the terms of the Education Act 1986, for the election of three Parent Governors. We enclose details of the arrangements for the election including the election timetable and a nomination paper. Additional copies can be obtained from school, if required.

The 1988 Education Reform Act brought many changes to the management and organisation of school generally, significantly extending the responsibilities of the Governing Body. The Act makes provision for twenty school governors for the High School of whom seven are elected as parent governors. Many of the other governors are also parents of past or present students. It is very important that parents have this direct voice in the overall management of the school.

We realise that everyone is busy, but if you are able to give some time, we are sure that you would find the involvement very rewarding. It is after all a very important and necessary function of our education system.

There are three Full Governors' meetings each year, one per term, and you would also be on a sub-committee, which has the same number of meetings. You may also be approached to be involved with school interview panels, but this is not compulsory.

Parents who are interested in being nominated are very welcome to contact either the Headteacher or any existing member of the Governing Body to discuss informally what is involved in working as a governor. A list of names of the present Governing Body is attached.

Yours sincerely



SARAH LEE
Headteacher

PAMELA ZBOROWSKI
Returning Officer

DESIRABLE QUALITIES FOR THE ROLE OF SCHOOL GOVERNOR

COMMITMENT

The commitment to be available and willing to attend governing body and other committee meetings regularly and to undertake necessary preparation for meetings and events. Both individual governors and the full governing body itself shall at all times act with integrity, objectivity and honesty in the interests of the welfare of the school as a whole.

ATTITUDE

- An interest in education, schools and young people
- Confidence in personal ability to do the job and play a full and active role
- Willingness to work as a member of a team
- Willingness to take part in training and improve personal skills
- Recognition of the school's partnerships with the wider community and the community of schools
- Willingness to support the decisions taken by the governing body as a whole

ABILITIES

- Observation eg. the ethos of the school, the state of the school buildings, the internal and external expressions of opinion
- The ability to ask appropriate and searching questions at Governing Body meetings but always with the aim of improving standards of education and care for all pupils
- To read and evaluate minutes and reports effectively
- To take an active and informed part in the debate in meetings
- To be prepared to take part in appointments or pupil disciplinary panels on occasions, to listen effectively and evaluate evidence
- To support the school in the wider community
- By arrangement with the headteacher to make regular purposeful visits to the school and within an agreed code of practice for governors' visits to school
- To use the appropriate and proper channels of communication



GOVERNING BODY AS AT DECEMBER 2011

LA REPRESENTATIVES

Mr Andrew Needham
3 Croft Close, Utkinton, Nr Tarporley, Cheshire, CW6 OXA
Home Tel: 01829 732444 Work Tel: 01244 602707
Email: andrew.needhamuk@hotmail.co.uk
Period of Office ends – 19.10.2013
Resources Sub-Committee

Dr Harry Ziman
Pryors Hayes Farm, Willington Road, Oscroft, Tarvin, Cheshire CH3 8NL
Home Tel: 01829 751214
Email: hziman@clara.co.uk
Period of Office ends – 10.07.2013
Chair of Curriculum & Specialist Schools Sub-Committee

Mrs Dawn Joyce
36 Torr Rise, Tarporley, Cheshire, CW6 0UE
Home Tel: 01829 730824
Email: dawn@dawnjoyce.co.uk
Period of Office ends – 30.05.2015
Curriculum & Specialist Schools Sub-Committee
Safeguarding Sub-Committee

PARENT REPRESENTATIVES

Dr Phillippa Smith
Vale Croft, Abbey Lane, Oakmere
Cheshire, CW8 2HN
Home Tel: 01606 889919
E-mail: philippa.smith@unilever.com
Period of Office ends: 25.11.2014
Curriculum and Specialist Schools Sub-Committee

Mrs Joanna McDonald
Bank Cottage, Long Lane, Haughton, Tarporley, CW6 9RN
Home Tel: 01829 260042
Email: joanna.mcdonald4@btinternet.com
Period of Office ends – 15.12.2012
Staffing Sub-Committee
Chair of Safeguarding Sub-Committee



Mrs Avis France
The Chantry House, Wyche Road, Bunbury, CW6 9PW
Home Tel: 01829 260163
Email: afrance@cincom.com
Period of Office ends – 3.12.2013
Curriculum & Specialist School Sub-Committee

Mr Nigel Taylor
11 Bowmere Road, Tarporley, Cheshire, CW6 0BS
Home Tel: 01829 732538
Email – nigeltaylor30@btinternet.com
Period of Office ends – 3.12. 2013
Resources Sub-Committee

3 vacancies

TEACHER REPRESENTATIVES

Miss Clare Blackhurst
Tarporley High School and Sixth Form College
Eaton Road, Tarporley, Cheshire, CW6 0BL.
Work Tel: 01829 732558, Email: cblackhurst@tarporley-high.cheshire.sch.uk
Period of Office ends – 7.11.2015
Curriculum and Specialist Schools Sub-Committee

Mr George Morris
Tarporley High School and Sixth Form College
Eaton Road, Tarporley, Cheshire, CW6 0BL
Work Tel: 01829 732558, Email: gmorris@tarporley-high.cheshire.sch.uk
Period of Office ends – 1.9.2015
Staffing Sub-Committee

SUPPORT STAFF REPRESENTATIVE

Mrs Caryle Sinnott
Tarporley High School and Sixth Form College
Eaton Road, Tarporley, Cheshire, CW6 0BL
Work Tel: 01829 732558
Email: csinnott@tarporley-high.cheshire.sch.uk
Period of Office ends – 7.11.2015
Resources Sub-Committee



PARTNERSHIP GOVERNORS

Mrs Trudy Boyle
Foxbank Cottage, Cotebrook
Tarporley, Cheshire, CW6 9DZ
Home Tel: 01829 760126
Email: Trudy788@btinternet.com
Period of Office ends – 10.02.2014

Staffing Sub-Committee
SEN Governor

Mr Charlie Woodcock
University of Chester
Parkgate Road
Chester, CH1 4BJ
Work Tel: 01244 512211
Email: c.woodcock@chester.ac.uk
Period of Office ends – 10.02.2014

Curriculum & Specialist School Sub-Committee

COMMUNITY REPRESENTATIVES

Mr T Crotty
Sunnybank Cottage, School Lane, Bunbury, CW6 9NR
Home Tel: 01829 260648 Work Tel: 01928 515137
Email: tom.crotty@ineos.com
Period of Office ends – 01.09.2014

Chair of the Governing Body
Resources Sub-Committee

Mrs Sally Ann Sissons
Merlin, Peckforton Hall Lane, Spurstow, Tarporley, CW6 9TF
Home Tel: 01829 261412
Email: sallysissons2@hotmail.co.uk
Period of Office ends – 13.12.2014

Chair of Resources Sub-Committee
Safeguarding Sub-Committee

Mr John Waddington
Barn Lodge, Alpraham, Tarporley, CW6 9JA
Home Tel: 01829 260942
Email: jwaddington001@btinternet.com
Period of Office ends – 15.12.2012

Chair of Staffing Sub-Committee
Health & Safety, Vice Chair of Governing Body

Mr Steve Williams
Kelsall Primary School, Flat Lane, Kelsall, Tarporley, CW6 0PU
Tel: 01829 751343
Email: head@kelsall.cheshire.sch.uk
Period of Office ends – 01.09.2015
Staffing Sub-Committee

HEADTEACHER – Ms Sarah Lee,
Tarporley High School and Sixth Form College
Eaton Road, Tarporley, Cheshire, CW6 0BL.
Work Tel: 01829 732558
E-mail: slee@tarporley-high.cheshire.sch.uk

CLERK TO THE GOVERNORS – Pamela Zborowski,
Tarporley High School and Sixth Form College
Eaton Road, Tarporley, Cheshire, CW6 0BL.
Work Tel: 01829 732558
E-mail: pzborowski@tarporley-high.cheshire.sch.uk



CHESHIRE WEST & CHESTER COUNCIL
EDUCATION AND COMMUNITY DEPARTMENT

PARENT GOVERNOR ELECTIONS
NOTICE OF ELECTION AND NOMINATION PAPER

TARPORLEY HIGH SCHOOL & SIXTH FORM COLLEGE
NUMBER OF PARENT GOVERNOR VACANCIES - THREE

- * Nominations are invited on the back of this form not later than **Wednesday 25 January 2012** for the election of parent governors to the governing body for a four year period.
- * Each candidate must be the parent of a registered pupil at the school at the time of the election and must agree to being nominated. Each nomination may be supported by a proposer and seconder, who may be the partner of the candidate. A parent may not propose or second more than two candidates, and a separate nomination paper must be used for each nomination. Additional copies of the nomination paper can be obtained from the school, if required. Nominations will be acknowledged. If you do not receive an acknowledgement, please contact the school.
- * If there are more than three nominations, an election will be held. Candidates may, therefore, wish to provide a **statement of not more than 100 words** which will be sent to parents with the ballot papers.

* **Election Timetable**

Nominations close (date/time)	Wednesday 25 January 2012 10.00 a.m.
If no ballot is required then	
- result will be available	Wednesday 25 January 2012
If a ballot is required then	
- ballot papers will be issued	Wednesday 1 February 2012
- ballot papers must be returned by	Wednesday 8 February 2012 10.00 a.m.
- count	Wednesday 8 February 2012
- result available	Wednesday 8 February 2012

Sarah Lee,
Headteacher

Pamela Zborowski
Returning Officer

**THE NOMINATION FORM MUST BE RETURNED TO THE SCHOOL NO LATER THAN
WEDNESDAY 25 JANUARY 2012**

CESHIRE WEST AND CHESTER COUNCIL
EDUCATION AND COMMUNITY DEPARTMENT

PARENT GOVERNOR ELECTIONS
NOMINATION PAPER
TARPORLEY HIGH SCHOOL & SIXTH FORM COLLEGE

1 THE CANDIDATE

Surname _____ Forename(s) _____
Preferred Title (Mr/Miss/Mrs/Ms) _____

Address _____ Name(s) and Age(s) of Child(ren) in the
School _____

Telephone Number _____

2 PROPOSER AND SECONDER (if applicable)

Proposer's Signature _____

Name _____ Name(s) and Age(s) of Child(ren) in the
School _____

Address _____

Seconder's Signature _____

Name _____ Name(s) and Age(s) of Child(ren) in the
School _____

Address _____

3 AGREEMENT TO NOMINATION

I agree to stand as a candidate in the above parent governor election.

Signature _____

Date: _____

4 ELECTION STATEMENT

You may wish to attach, in not more than 100 words, a statement in support of your nomination. This will be sent to parents with the ballot paper.