



Tarporley High School and Sixth Form College: Provider Access Policy

Revised 28 February 2018

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Clare Blackhurst, Careers Leader*, Telephone: 01829 732 558; Email: CBlackhurst@tarporleyhigh.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8	'Shaping our Future' – assembly and small group opportunities	'Shaping our Future' – assembly and small group opportunities	'Shaping our Future' – assembly and small group opportunities
Year 9	'Shaping our Future' – assembly and small group opportunities	KS4 options event	'Shaping our Future' – assembly and small group opportunities
Year 10	'Shaping our Future' – assembly and small group opportunities	Life Skills – work experience preparation sessions	Life Skills – work experience preparation sessions
Year 11	'Shaping our Future' – assembly on opportunities at 16 Post-16 evening	Post-16 evening 2	Post-16 taster sessions
Year 12	'Shaping our Future' assembly on opportunities at 18 Visit to The Skills Show	Higher Education Fair Small group sessions: future education, training and employment options	Careers Fair Small group sessions: future education, training and employment options Post 18 opportunities week
Year 13	Post-18 Workshops		

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or library available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Careers Advisor/School Librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved 28th February 2018

Clare Blackhurst, Careers Leader, Associate Assistant Headteacher
Jason Lowe, Headteacher