

TARPORLEY
HIGH SCHOOL
& SIXTH FORM COLLEGE



2021

MOVING ON TO TARPORLEY




Ofsted
Outstanding
2014

Tarporley High School & Sixth Form College

Eaton Rd

Tarporley

CW6 0BL

Tel: 01829 732558

E-mail: contact@tarporleyhigh.co.uk

Website: www.tarporleyhigh.co.uk

Moving on to Tarporley

In these strange times, we are sure that you and your child are anxious about the transition to high school, however, we wanted to let you know that we are very excited about welcoming your child to Tarporley High School next year and can confirm that conversations with our primary partners are underway to ensure that your child is supported in the best way possible throughout this experience.

We are mindful that the current situation has meant that key transition events have not been possible but we will be delivering some transition events via primary schools over the next few weeks so that your child can familiarise themselves with the school environment and meet some key members of staff.

These experiences will include a virtual tour of the school, video messages from Mr Phillips, Head of Year 7 and the Year 7 tutor team and well as activities for students to complete to enable them to find out more about Tarporley High School. Students will also find out about their tutor groups.

In the meantime, please find enclosed some further information about Tarporley High School, which we hope will answer some of the questions that you may have.





IN YOUR PACK

Moving up to Tarporley booklet

Includes:

- School holiday dates
- Items available to buy from the school shop
- School contact information and procedures
- SIMS Parent App information
- Uniform List
- Example School Dining Menu

Separate sheet:

- **Biometric Letter - Please complete and return to Tarporley High School and Sixth Form College prior to the return to school in September**
- Music For Life Information Leaflet

Starting at Tarporley High School & Sixth Form College in September

Getting there and back

If your child is going to get a school bus, then you need to make sure that they always have their bus pass with them (or money as appropriate). Please ensure they arrive at the bus stop early so that they do not miss the bus. During the first few weeks at school, advise them to sit at the front of the bus so that they can clearly see when they need to get off or the bus driver can tell them. **Students must only travel on the bus for which they have been issued a bus pass.** The number on the pass corresponds with the number displayed on the front window of the bus, so your child will know they are on the correct bus. If they wish to go to a friend's house who does not travel on the same route, **they are not allowed to change buses.** It is the parent's responsibility in this instance to make alternative arrangements.

During the first two weeks at Tarporley, all Year 7 students finish their last lesson ten minutes early, at 2.50pm, and they will be escorted to the buses by their class teacher so that they have more time to find their bus and get settled before the rest of the school arrives. There will be lots of staff around to help, so if they are unsure, encourage them to look out for a teacher.

If your child experiences any problems with the school bus, please report this to their form tutor in the first instance. Their tutor will be able to give you some advice or report the problem to a senior member of staff.

If you need to contact **Transport Co-ordination** directly with regards to bus routes, problems with bus passes etc then the number you need is: **0300 1237039**

Absence from school: If your child is going to be absent from school because of illness, please ring school before 8.30am and leave a message for the Attendance Officer, ext 291 – Mrs Roberts. If your child is absent and we have not been notified of a reason, you will be contacted by the school directly from 9.30am onwards.

Medical/dental appointments: Please write a note in your child's planner if they need to leave school for an appointment. All students must sign out at Student Services **and must be collected by an adult if they are leaving the school site.** Unfortunately, we are not able to let children walk up the High Street unaccompanied.

Organising Books and Equipment

School Uniform

Please make sure that your child has **all** items of school uniform, including their PE kit, **clearly labelled** with their name. This will help uniform to be returned to your child if it gets handed in to 'Lost Property'. If something does get lost or misplaced e.g. a blazer or a coat, your child needs to go to Reception and ask if any items have been handed in. The staff in Reception and Student Services will be there to help.

Jewellery: Your child is allowed to wear **one** pair of small stud ear-rings, no bracelets or necklaces please.

Make-up: **No** make-up is allowed for students in Year 7.

The school has a school uniform service which allows parents to be supplied with school uniform formally sold by the school in a safe way, and at the same price, during the current restrictions.

All school uniform, blazers, skirts, ties, technology aprons and PE kit will be available from Uniformity Clothing's on-line shop (www.uniformityschools.com).

(Please see full uniform lists later in the booklet)

School Shop

Stationery is available to buy online and collect from Student Services. (No facilities for any cash payments.) Students can buy pens, pencils, rubbers, calculators, folders, art books etc – so students do not have any excuses for not having the correct equipment. Please encourage your child to always arrive at their lessons with a pen, pencil and a ruler. Full list of items available is included later in the booklet.

Mobile Phones

Students are allowed to bring mobile phones with them to school. However, these must remain in their bags and be switched off throughout the day. There is a phone available for student use if needed, in Student Services. Students must be aware that any equipment such as mobile phones, MP3 players brought into school are at their own risk. School cannot be held responsible if these items are lost or stolen. If your child needs to bring a phone and they are worried about losing it, they can hand it in to Reception or Student Services first thing in the morning where it will be locked away until the end of the day.

The School Day

The school day starts at 8:50am and finishes at 3pm.

On the first day in September (Thursday 2nd September) all Year 7 students will be met by their form tutor and their Year Leader upon arrival to school and be taken to their tutor base. They will remain with their tutor for the morning, getting to know them, the other members of the tutor group and finding out more about our school and our systems.

During the time they spend with their form tutor, they will be issued with the following: a school planner, a timetable and a homework timetable.

School Planner

The school planner is one of our key forms of home-school communication. Students should have their planners with them in every lesson as they are used to record their timetable, their homework and assessment results. Planners are actively used within the assessment cycle, so it is very important that children look after them and treat them with respect. School planners should not have graffiti on them nor have any pages ripped out. If they are treated in this way then a student may be asked to buy a new one.

Teachers will write notes in planners if they wish to inform parents about something – whether this is for praise or to let you know that homework has not been completed etc. Likewise, if you need to pass a message on to your child's form tutor or one of their subject teachers, then please write a comment on the appropriate day. Parents are asked to sign the school planner every week to show that you have seen any information in it. The planner is also signed by the form tutor.

Timetable

Your child will be issued with a timetable on their first day. We have a two week timetable, so it is always important to keep track of which week it is. If we finish on a Week 1 prior to a holiday, then we will return on a Week 2.

The timetable informs you which subject is being taught, when and also the room location. The room number starts with a letter, this tells you which block it is in, followed by a number 1 or 2, which indicates which floor the room is on. Please encourage your child to ask the nearest member of staff if they are lost or unsure what lesson they should be in, there are always people around to help. If your child needs a replacement timetable at any time, then these can be obtained from Student Services.

Homework Timetable

Your child will be issued with a homework timetable which they will be asked to copy into their planner. This timetable is given as a guide as to when homework will be set. Students should write all their homework down into their planner, with time frames as to when work is due. If no homework is set, then this should also be recorded.

Break Time

Students have break after Period 2. During this time students are able to go to the dining room or spend time outside. If children are involved in clubs and activities at lunchtime, they will often buy themselves something to eat for later, during their break. They are allowed to take food out of the dining room as long as they ensure that all rubbish is put in the bins.

Lunchtime

For the first half term at Tarporley, Year 7 students are dismissed from lesson 3, ten minutes early so that they can go to lunch first and get used to the dining room systems. Students queue up outside the dining room and are supervised by their subject teachers and the mid-day assistants. Any students wishing to eat their lunch in the dining room (including those who have brought in sandwiches from home) need to queue up in this way.

Example Menus Follow

Lunchtime clubs and Activities

There are a large number of sporting clubs and other activities which take place at lunchtimes. These are advertised in tutor bases and through student notices each day. Most practices for sports activities, dance, drama etc take place at lunch times and fixtures take place after school. Parents are often needed to arrange for children to be collected after school once events are over.

First Aid

If your child feels unwell or needs any First Aid, they need to go to Student Services. If students need to go home from school, parents will be notified by a staff member and an adult named as a contact on our system will need to collect them from school. **Students should not contact parents themselves.**

Menu



Week 1	Mon	Tue	Wed	Thurs	Fri
Break Sandwich	Bacon Bap	Sausage Barm	Chicken Burger	Sausage Roll	Bacon Barm
Break Veggie	Nachos & Salsa	Pizza Muffin	Hash Browns	Veggie Burger	Pitta Pizza
Break Budget	Toast Baked Beans	Crumpets Baked Beans	Toast Baked Beans	Crumpets Baked Beans	Toast Baked Beans
Grab & Go Main Part of £2.45 meal deal	1/4 Beef Burger, Dill Pickle & Tomato Relish	Chipotle Chicken Burrito	Beef Chilli, Nachos & Cheese	Tandoori Lamb & Spinach Biryani, Poppadoms	BBQ Posh Dog, Onions & Ketchup
Grab & Go Veggie Part of £2.45 meal deal	Veggie Burger, Cheese & Salad	Veg Chilli Nacho Pot, Sour Cream & Chives	Sweet Potato & Spinach Biryani	Veggie Sausage Hot Dog, Crispy Onions & Mustard	Macaroni Cheese Pasta Pot, Garlic Croutons
Neo Pizza Slice	Cheese & Ham Margherita	Pepperoni Margherita	Spicy Chicken Margherita	Smokey Bacon Margherita	Meat Feast Margherita
Panini	Pepperoni & Cheese Just Cheese	Spicy Chicken & Cheese Just Cheese	Bacon & Cheese Just Cheese	Meatball & Cheese Just Cheese	Ham & Cheese Just Cheese
Pre-Packed Sandwiches Part of £2.45 meal deal	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread
Desserts	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies

Menu



Week 2	Mon	Tue	Wed	Thurs	Fri
Break Sandwich	Bacon Bap	Sausage Barm	Chicken Burger	Sausage Roll	Bacon Barm
Break Veggie	Nachos & Salsa	Pizza Muffin	Hash Browns	Veggie Burger	Pitta Pizza
Break Budget	Toast Baked Beans	Crumpets Baked Beans	Toast Baked Beans	Crumpets Baked Beans	Toast Baked Beans
Grab & Go Main Part of £2.45 meal deal	1/4 Beef Burger, Dill Pickle & Tomato Relish	Chipotle Chicken Burrito	Beef Chilli, Nachos & Cheese	Tandoori Lamb & Spinach Biryani. £3.00/£3.00/£3.00	BBQ Posh Dog, Onions & Ketchup
Grab & Go Veggie Part of £2.45 meal deal	Veggie Burger, Cheese & Salad	Veg Chilli Nacho Pot, Sour Cream & Chives	Sweet Potato & Spinach Biryani	Veggie Sausage Hot Dog, Crispy Onions & Mustard	Macaroni Cheese Pasta Pot, Garlic Croutons
Neo Pizza Slice	Cheese & Ham Margherita	Pepperoni Margherita	Spicy Chicken Margherita	Smokey Bacon Margherita	Meat Feast Margherita
Panini	Pepperoni & Cheese Just Cheese	Spicy Chicken & Cheese Just Cheese	Bacon & Cheese Just Cheese	Meatball & Cheese Just Cheese	Ham & Cheese Just Cheese
Pre-Packed Sandwiches Part of £2.45 meal deal	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread	Choice of Pre-Packed Sandwiches & Baguettes on Wholemeal & White Bread
Desserts	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies	Selection of Fresh Fruit, Yoghurt, Fruit Pots, Cakes & Cookies

Contacting the School

If you need to get in touch with the school for any reason, the contact number is 01829 732558. Depending upon the nature of your call, the following information may be of assistance to you.

For all general enquiries – speak to one of the Administration Team.

For absence notification – speak to Mrs Roberts – Attendance Officer

For school visits – speak to Mrs Sinnott – Finance Manager

For a specific concern/enquiry about your child, then there are often two different routes depending upon whether it is a pastoral issue or a subject based issue. In the first instance, speak to the first contact as detailed below. Administration staff will be able to put you through to the appropriate member of staff or take a message and ask someone to ring you back.

	1st Contact →	2nd Contact →	3rd Contact
PASTORAL	Form Tutor	Year Leader	Assistant Headteacher Mr Martin
CURRICULUM	Subject Teacher	Curriculum Leader	Assistant Headteacher Mr Martin

If you feel that there is an issue that is more serious or is difficult to discuss with the first contact, then please do not hesitate to contact the Year Leader or the appropriate Curriculum Leader directly. Names of all members of staff should be available on the school website if needed.

Other forms of communication

Tarporley High School & Sixth Form College email:

contact@tarporleyhigh.co.uk

Tarporley High School & Sixth Form College website: www.tarporleyhigh.co.uk

The school website contains key information for parents and our local community. Here you can access items such as recent home-school communications, letters, newsletters and information about key events.

Schoolcomms

We have an e-mail and text messaging service from school, to help improve our home-school communication. If you have registered an e-mail address with us, then all key correspondence will be sent out to you via e-mail, this will include letters and newsletters. If you have also registered a mobile number with us, then we can send you reminders about key events and inform you to check e-mails as necessary. We use text messaging to inform parents about after school sporting activities to ensure that you know if your son/daughter is involved in a fixture and confirm times for being collected. These messaging services are for information only. If you wish to contact school you should use the normal telephone number (01829 732558) or admin e-mail address (contact@tarporleyhigh.co.uk)

School Payments

We have a system where payments for school trips, revision guides, uniform and lunch money etc should be paid for online and we encourage you to sign up for this as it is a very useful tool. A letter with guidance for setting up an account will be sent to you prior to your child starting school so it can be up and running for September.

SIMS Parent App: Real-Time Reporting

We are pleased to introduce the “SIMS Parent App”, an online system that enables you to access real-time data about your child’s progress in school. This has replaced the previous system of the Parent Gateway to access information.

Using your login to the system you will be able to view an array of information that we store – items such as contact details, timetables, attendance, assessment, achievement and behaviour information.

SIMS Parent App also allows you to complete an online “data checking sheet” to update the contact information we hold for your child – something we would urge you to do the first time you login.

In order to access the system, you will receive an individual email containing details inviting you to access the SIMS Parent App.

Should you have any further questions concerning the SIMS Parent App, or would like to request login details for other relatives, please do not hesitate to contact the school 01829 732558.

Yours sincerely



Mr Richard Greaves
Curriculum Support Manager

SCHOOL UNIFORM

Tarporley High School is proud of its image and reputation. Wearing your uniform with pride shows the commitment you have to the school and to giving your personal best.

Your appearance must always be smart, and only school uniform clothing can be worn.

The school has a school uniform service which allows parents to be supplied with school uniform formally sold by the school in a safe way, and at the same price, during the current restrictions.

All school uniform, blazers, skirts, ties, technology aprons and PE kit will be available from Uniformity Clothing's on-line shop (www.uniformityschools.com).

In addition to the standard uniform, there are a few things to remember in terms of appearance: We accept that some students may wish to wear make-up, but this should be natural looking (no coloured lipstick or heavy eye make-up allowed). We do not accept unnatural colours of hair dye or coloured nail varnish, gel nails or false nails; jewellery is restricted to a plain stud or sleeper earring in the traditional place in each ear, and one plain finger ring; an inexpensive watch is also allowed. Trousers are to be worn at the waist.

If you or your parents/carers are in any doubt about an item of clothing intended for school please contact the school to speak with a member of the Senior Leadership Team.

- **Blazer** - navy blue with a school badge
- **Tie** – school tie
- **Shirt** - light blue school uniform style short-sleeved or long-sleeved shirt
- **Jumper/Cardigan** - plain navy blue v-neck jumper or a plain navy blue standard school wear style cardigan underneath the blazer as an optional extra layer. These can only be worn under the blazer, not instead of the blazer.
- **Trousers** - grey, standard school wear only. No jean-style trousers, jeggings, leggings or bootlegs and no attached wide belts
- **Skirt** – grey tartan school kilt (available from school).
- **Socks** – white or grey ankle socks with skirts, black or grey ankle socks with trousers; plain design. No knee socks
- **Tights** - grey only
- **Shoes** - plain black, flat or low heeled suitable for school wear. No boots, trainers, patent leather, canvas shoes, sandals, or large decorative buckles, bows etc
- **Top coat** - as appropriate for school wear, plain with a front fastening, dark-coloured, without large logos
- **Scarf** - optional - plain design, navy blue, black or grey
- **Hair accessories**, such as hair bands, slides or clips - plain styles, dark colours
- **Jewellery** - one plain finger ring, plain small earrings in the lobe of the ear, no other piercings, no bracelets or necklaces. One charity band allowed.

The P.E. Kit consists of:-

Black Polo Shirt

Black/Gold Sport Socks

Black Sport Skort or Black Football Shorts

THS Logo Leggings

Black/Gold Rugby Top

1/4 Zip Training Top

Shin Pads

Studded Boots

Gum Shield

Technology

Aprons required for all food and technology lessons

Red/White Apron for Food Technology

Cream Apron for Design and Technology

IT IS IMPORTANT THAT ALL UNIFORM IS CLEARLY

LABELLED WITH OWNER'S NAME

STATIONERY SHOP

ALL ITEMS AVAILABLE TO PURCHASE ONLINE AND COLLECT FROM STUDENT SERVICES AT VERY COMPETITIVE PRICES

HOURS:

8.30am – 4.00pm

(Monday – Thursday)

8.30am – 3.30pm

(Friday)

ITEM	COST	ITEM	COST
Handwriting Pen	20p	Protractor	15p
Black/Red Biro	10p	Ruler – 15cm	15p
Pencils	5p	Ruler – 30cm	20p
Calculator	£6.50	Document Wallet	10p
Coloured Pencils	£1.00	Dividers –10pt (extra wide)	50p
Highlighter	30p	Dividers – 5pt (extra wide)	30p
Mini-notes	15p	Scissors – Right Handed	50p
Sticky notes	30p	Scissors – Left Handed	50p
Notebook	30p	Compass	30p
A4 Exercise Book ruled and margin	30p	Set Square – 45deg	15p
Pencil Sharpener	15p	Set Square – 60deg	15p
Eraser	10p	Gum Shields Junior	£1.75
Glue Stick	40p	Punched plastic pockets	£1.00
Pencil Case	£1.40	Small Foam Football	£1.50
Planners (Replacements)	£3.00		

HOLIDAY DATES 2021 - 2022

*Inset days MAY be subject to change but parents will be notified as soon as any decision has been made.

Autumn Term 2021	Spring Term 2021	Summer Term 2021
<p>School recommences on Wednesday 1st September until Friday 22nd October</p> <p>Wednesday 1st September – INSET Thursday 2nd September – School open for Year 7 and Year 12 only.</p>	<p>Tuesday 4th January</p> <p>School recommences on Tuesday 4th January until Friday 18th February</p>	<p>Tuesday 19th April</p> <p>School recommences on Tuesday 19th April until Friday 27th May</p> <p>School Closed Bank Holiday Monday 2nd May</p>
<p>Half Term</p> <p>25th October – 29th October</p>	<p>Half Term</p> <p>21st – 25th February</p>	<p>Half Term</p> <p>30th May – 3rd June</p>
<p>Monday 1st November</p> <p>School recommences on Monday 1st November until Friday 17th December</p> <p>Monday 22nd November – INSET Friday 17th December - INSET</p>	<p>Monday 28th February</p> <p>School recommences on Monday 28th February until Friday 1st April</p> <p>Friday 1st April – INSET</p>	<p>Monday 6th June</p> <p>School recommences on Monday 6th June until Friday 22nd July</p> <p>Friday 17th June – INSET Friday 8th July – Additional Holiday (Platinum Celebrations)</p>
<p>Christmas Holidays</p> <p>20th December – 3rd January</p>	<p>Spring Break</p> <p>4th – 18th April</p>	<p>Summer Holiday</p> <p>25th July – 31st August</p>

PLEASE SEE SCHOOL WEBSITE FOR DATES OF OTHER SCHOOL EVENTS (PARENTS EVENINGS ETC.)