

# Tarporley High School & Sixth Form College

## Starting at Tarporley



2026 -2027



# STARTING AT TARPORLEY

## SEPTEMBER 2026



We are delighted to welcome your child to Tarporley in September 2026. We understand that both you and your child may feel anxious about the transition to high school, and we hope this transition information will help reassure you and answer any questions or concerns you may have.

Conversations with our primary school partners are already underway to ensure your child receives the best possible support during this experience. We will also be visiting primary schools over the next few weeks to speak with the children and look forward to our transition residential next month.

In the meantime, please find enclosed additional information about Tarporley High School.

**Aspire**



**Learn**



**Achieve**



# STARTING AT TARPORLEY BOOKLET

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## **Transport**

If your child is taking the school bus, please ensure they always have their bus pass with them. Make sure they arrive at the bus stop early so they do not miss the bus. During the first few weeks at school, advise them to sit at the front of the bus so they can clearly see when they need to get off, or the bus driver can assist them. Students must only travel on the bus for which they have been issued a bus pass. The number on their pass corresponds with the number displayed on the front window of the bus, so your child will know they are on the correct bus. If they wish to go to a friend's house who does not travel on the same route, they are not allowed to change buses. In this case, it is the parent's responsibility to make alternative arrangements.

During the first two weeks at Tarporley, all Year 7 students finish their last lesson ten minutes early, at 3:05 pm. They will be escorted to the buses by their class teacher, so they have more time to find their bus and get settled before the rest of the school arrives. There will be plenty of staff available to help, so if they are unsure, please encourage them to ask a teacher for assistance.

If your child experiences any problems with the school bus, please report the issue to their Form Tutor first. The tutor will either provide advice or escalate the problem to a senior member of staff.

If you need to contact Transport Coordination directly regarding bus routes, bus passes, etc., the contact numbers are as follows:

- Cheshire West: 0300 1237039
- Cheshire East: 0300 1235012

## **Attendance Information**

If your child is going to be absent from school due to illness, please call the school before 8:30 am and leave a message for the Attendance Office on the first day of absence and each day thereafter (School telephone number: 01829 732558). If your child is absent and we have not been notified of a reason, the school will contact you directly from 9:30 am onwards.

## **Leave of Absence Requests**

These must be submitted in advance using the request form available on the school website (link below) and emailed to [attendance@tarporleyhigh.co.uk](mailto:attendance@tarporleyhigh.co.uk):  
[Leave of Absence Request Form](#)

Please refer to the attached letter at the end of this booklet, which is sent to all parents/carers at the start of each school year.

## **Medical/Dental Appointments**

Please write a note in your child's planner if they need to leave school for an appointment, and send the date, time, and details to [attendance@tarporleyhigh.co.uk](mailto:attendance@tarporleyhigh.co.uk).

All students must sign out at the Attendance Office and must be collected by an authorised adult if they are leaving the school site. Unfortunately, we are unable to allow children to leave the school premises unaccompanied.

## Organising Books and Equipment

### School Uniform

Please ensure your child has all items of school uniform, including their PE kit, clearly labelled with their name. This helps with returning uniform to your child if it gets handed in to 'Lost Property'. If something is lost or misplaced, your child should go to Student Services and ask if any items have been handed in. The staff in Reception and Student Services will be there to help.

**Jewellery:** Follow the principle of "one plain" item. One pair of earrings: plain stud or small hoop earrings in the lobe of the ear. One plain ring. One plain bracelet. Facial piercings are not part of the school uniform.

**Make-up:** No make-up is allowed for students in Year 7.

All school uniform items with the school badge (Branded Jumpers and Polos, skirts, ties, technology aprons, and PE kit) can be purchased from Uniformity Clothing's online shop

([www.uniformityschools.com](http://www.uniformityschools.com)).

Telephone: 01244 566486

Generic items can be bought from other outlets.

(Please see the full uniform list later in the booklet.)

### Mobile Phones

**MOBILE PHONE DEVICES: Never USED, SEEN OR HEARD**



We follow the government's recommended policy that mobile devices are **never used, seen, or heard from arrival on site until 3.15pm**. This extends to use of earbuds and excessive use of smart watches, both of which indicate a device is being used.

If students have a valid reason to contact home, they must go to Student Services, where a telephone is available for your child to call home.

**Government guidelines are due to change – once a change is confirmed, we will advise.**

## The School Day

The school day starts at 8:50am and finishes at 3:15pm; except for Wednesday when school lessons finish at 2:15pm and students have the option of different enrichment activities or can go home.

Start	End	Y8, 9, 10	Y7, 11, 6th
8.45		Movement bell	Movement bell
8:50	9:50	Period 1	Period 1
9:50	10:50	Period 2	Period 2
10:50	11:10	Tutor	Break
11:10	11:30	Break	Tutor
11:30	12:30	Period 3	Period 3
12:30	13:05	Period 4a	lunch
13:05	13:40	lunch	Period 4
13:40	14:15	Period 4b	
14:15	15:15	Period 5 *	Period 5 *

### \* Enrichment on Wednesdays

On their first day, Wednesday 2nd September 2026, all Year 7 students will be met by their Form Tutor and Year Leader upon arrival at school and will be taken to their tutor base.

During the time spent with their form tutor, they will be issued with the following: a school planner, a timetable, and a homework timetable.

### Timetable

Your child will be issued with a timetable on their first day. We operate on a two-week timetable. The timetable shows which subject is being taught, when, and the room location.

The room number starts with a letter, indicating the block it is in, followed by a number (1 or 2), which indicates the floor the room is on. Please encourage your child to ask the nearest member of staff if they are lost or unsure of which lesson, they should be in; there are always people around to help. If your child needs a replacement timetable at any time, they can obtain one from Student Services.

## **School Planner**

The school planner is one of our key forms of home-school communication. Students should have their planners with them in every lesson, as they are used to record their timetable, homework, and assessment results. Planners are actively used within the assessment cycle, so it is very important that students look after them and treat them with respect. School planners should not have graffiti on them, nor should any pages be ripped out. If they are treated in this way, a student may be asked to purchase a new one.

Teachers will write notes in planners if they wish to inform parents about something, whether this is for praise or to let you know that homework has not been completed, etc. Likewise, if you need to pass a message on to your child's form tutor or one of their subject teachers, please write a comment on the appropriate day.

## **Homework Timetable**

Your child will be issued with a homework timetable, which they will be asked to copy into their planner. This timetable serves as a guide for when homework will be set. Students should write all their homework in their planner, including time frames for when the work is due.

## **Break Time**

Students have break after Period 2 (Years 7 & 11) or after tutor time (Years 8, 9, & 10). During this time, students can go to the dining room or spend time outside. If students are involved in clubs and activities at lunchtime, they can buy something to eat for later during break. They are allowed to take food out of the dining room, as long as they ensure that all rubbish is placed in the bins.

## **Lunchtime – Example Menus Follow**

For the first few weeks at Tarporley, Year 7 students are dismissed from Lesson 3 ten minutes early so that they can go to lunch first and get used to the dining room systems. Students queue up outside the dining room and are supervised by their subject teachers and midday assistants. Any students wishing to eat their lunch in the dining room (including those who have brought sandwiches) can do so.

## **Lunchtime Clubs and Activities**

A number of sporting clubs and other activities take place at lunchtimes. These are advertised in tutor bases and through student notices each day. Most practices for sports activities, dance, drama, etc. and fixtures are scheduled after school. Parents are often required to arrange for their children to be collected after school once events are over.

## **Student Services – Sick Bay/First Aid**

If your child needs First Aid, they should go to Student Services. Prescribed medication can be stored there once we receive written permission from home. Please note, we do not keep a supply of paracetamol in school. If you would like to provide this for your child, a medical authorisation form must be completed, with the medication supplied.

If it is necessary for a student to go home, a member of staff will contact parents. Students must be collected by an authorised adult, as we are unable to permit students to leave the school premises unaccompanied. Students should not contact home directly. Student Services provide a variety of period products, available to students if needed.

# WEEK 1 MENU

## GRAZE

### MONDAY

**Traditional To Go**  
Chicken Arrabiata Pasta with Garlic Bread Twists  
Two Cheese Pasta with Garlic Bread Twists

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### TUESDAY

**Tex-Mex To Go**  
Pulled BBQ Chicken loaded Fajita Wedges  
Spicy Tomato Mexican Rice with Crispy Onions

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### WEDNESDAY

**Signature Wrap Station**  
Chicken Shawarma Wrap with Pickled Slaw  
Creamy Garlic & Herb Pasta with Garlic Bread

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### THURSDAY

**World Flavours To Go**  
Mild Chicken Madras Curry & Turmeric Rice  
Mild Vegetable Madras Curry & Turmeric Rice

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### FRIDAY

**Traditional To Go**  
Battered Fish Fillet, Chips & Sauce of Choice  
Sausage, Chips & Sauce of Choice

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled, Jacket Potatoes  
Sandwiches, Wraps & Baguettes

# WEEK 2 MENU

## GRAZE

### MONDAY

**World Flavours To Go**  
Pei Pei Chicken with Spicy Tomato Rice  
Vegetable, Bean & Cheese Open Burrito Bowl

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### TUESDAY

**Traditional To Go**  
Chinese Chili Chicken Noodle Pot  
Teriyaki Vegetable Noodle Pot

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### WEDNESDAY

**Signature Wrap Station**  
Garlic & Herb Chicken Flatbread with Salad  
Spiced Chickpea & Potato Flatbread with Salad

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### THURSDAY

**World Flavours To Go**  
Chicken Alfredo Pasta with Garlic Bread  
Veggie Lasagne with Garlic Bread

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### FRIDAY

**Traditional To Go**  
Battered Fish Fillet, Chips & Sauce of Choice  
Sausage, Chips & Sauce of Choice

**Dough to Go Range**  
Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

**Daily Deli**  
Variety of filled, Jacket Potatoes  
Sandwiches, Wraps & Baguettes

# WEEK 3 MENU

## GRAZE

### MONDAY

#### Pan Asian To Go

Beef Chili Burrito

Vegetable Chili Burrito

#### Dough to Go Range

Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

#### Daily Deli

Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### TUESDAY

#### Italian To Go

Cheesy Buffalo Chicken Pasta Bowl

Vegan Pasta Bolognaise with Garlic Bread

#### Dough to Go Range

Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

#### Daily Deli

Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### WEDNESDAY

#### Signature Wrap Station

Garlic & Herb Chicken Flatbread with Salad

Spiced Chickpea & Potato Flatbread with Salad

#### Dough to Go Range

Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

#### Daily Deli

Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### THURSDAY

#### Indian To Go

Chicken Katsu Curry & Rice

Vegetable Spring Rolls & Rice

#### Dough to Go Range

Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

#### Daily Deli

Variety of filled,  
Jacket Potatoes  
Sandwiches  
Wraps & Baguettes

### FRIDAY

#### Traditional To Go

Battered Fish Fillet, Chips & Sauce of Choice

Sausage, Chips & Sauce of Choice

Cheese & Onion Slice, Chips & Sauce of Choice

#### Dough to Go Range

Our daily range of pizzas and paninis are prepared fresh each morning available with a variety of fillings.

#### Daily Deli

Variety of filled, Jacket Potatoes  
Sandwiches, Wraps & Baguettes

## Contacting School

If you need to get in touch with the school for any reason, the contact number is **01829 732558**. Depending on the nature of your call, the following information may be helpful to you:

- **For all general enquiries** – Speak to a member of the Administration Team in Student Services.
- **For absence notifications** – Speak to a member of the Attendance Team.

For specific concerns or enquiries about your child, there are two different routes depending on whether it is a pastoral or subject-based issue. In the first instance, please speak to the first contact as detailed below. Our Administration Team will be able to direct you to the appropriate member of staff or take a message and arrange for someone to call you back.

	<b>1<sup>st</sup> Contact – Form Tutor</b>	<b>2<sup>nd</sup> Contact – Year Leader</b>	<b>3<sup>rd</sup> Contact – SLT for the cohort</b>
<b>PASTORAL</b>	Form Tutor	Miss Louis: Year 7 Mrs Morrison: Year 8 Ms Blackhurst: Year 9 Mr Pryor: Year 10 Mr Morrison: Year 11 Mrs McMillan: Sixth Form	Mr Nuttall: Year 7 Mrs Eaton: Year 8 Mrs Spann: Year 9 Mr Martin: Years 10 and 11 Mr Deakin: Sixth Form
<b>CURRICULUM</b>	Subject Teacher	Curriculum Leader	Deputy Headteacher Mr Martin

If you feel there is a more serious issue, or one that is difficult to discuss with the first contact, please do not hesitate to contact the Year Leader or the appropriate Curriculum Leader directly. The names of all staff members are available on the school website.

### Other Forms of Communication

Tarporley High School & Sixth Form College Email: [contact@tarporleyhigh.co.uk](mailto:contact@tarporleyhigh.co.uk)

Tarporley High School & Sixth Form College Website: [www.tarporleyhigh.co.uk](http://www.tarporleyhigh.co.uk)

The school website contains key information for parents and our local community. Here, you can access items such as recent home-school communications, letters, newsletters, and information.

### Schoolcomms

We have an email and text messaging service to help improve our home-school communication. If you have registered an email address with us, all key correspondence will be sent to you via email, including letters and newsletters. If you have also registered a mobile number, we can send you reminders about key events.

Please note that these messaging services are for information only and are not monitored. If you wish to contact the school, please use the direct telephone number (01829 732558) or the admin email address: [contact@tarporleyhigh.co.uk](mailto:contact@tarporleyhigh.co.uk)

## **School Payments – Scopay**

We use an online payment system (Scopay) for school trips, revision guides, uniform, lunch money, and other expenses. We strongly encourage you to sign up for this service, as it is a convenient and efficient way to manage school payments.

### **PARENT FAQ'S**

#### **I am being asked for an online link code; what is this?**

- A link code is a series of letters and numbers that uniquely identifies a child. The code can be used once to link a child to an online account - it cannot be re-used. A link code can be found on the access letter given to you by your child's school.

#### **I don't have an access letter; how do I get one?**

- Please contact your child's school and they can provide one for you. The letter will also include instructions on how to create an account.

#### **I have two children at the same school; can I pay for both of them using one account?**

- Yes! You can have both children linked to your account by following these steps:

If you have not set up an account yet, create your account with first child's link code. Log in, go to "Your info", and select "Link accounts". Use the second child's link code.

#### **I have children at two different schools; can I pay for both of them using one account?**

- If both schools use the Tucasi Online Payments system, then yes! You can do this using the two link codes given to you by each separate school (see FAQ point above).

#### **My partner has created an account linked to our child. I tried to create an account with the same link code they used, but it didn't work.**

- For security, the link code on the letter cannot be used more than once. Please contact your child's school and ask them for a new letter and link code.

#### **I used the wrong email address to sign up. Can I change it?**

- I know the email address I signed up with.  
Log in with the password you specified. If you have not verified your email address, a message will appear, and you will be able to change your email address there. If you have verified your email address, go to "Your info", and select "Login Details" to change your email address.

#### **I do not know the email address I signed up with.**

- Please contact your child's school and ask them to unlink your child from the incorrect email address. You can then ask them for a new letter and link code. Re-register with your intended email address and use the new link code.

## **EduLink One – School App**

To support the information parents can access about their child, we use the school information platform **EduLink One** for parents. Students will already have access to this platform,

What information can EduLink provide me with?

- **Homework** – View the homework set for your child.
- **Documents** – Access school reports for your child.
- **Catering** – See what your child has purchased and their current account balance. *Please note balances cannot be topped up via EduLink; you will need to use the school payment website.*
- **Attendance** – View statutory attendance statistics.
- **Timetable** – See your child's lesson timetable.
- **Contacts** – View the contact information we have on file for you.
- **Calendar** – View key school dates.

### **How can I access EduLink One?**

EduLink One is a school information platform that can be accessed on any device - PC, laptop, tablet or mobile device - via the web browser or via the EduLink app.

After accessing the system, you will need to log in with the school ID which is Tarporley as well as your username and password. The school will provide you with your username and password which will be sent directly to your email address by the EduLink system.

EduLink One can be found as follows:

- Website: [www.edulinkone.com](http://www.edulinkone.com),
- Mobile Apps: EduLink One is available from Google Play, Amazon App Store and the Apple App Store.

### **How Do I Get a Log-in for EduLink One?**

Parents with parental responsibility will be provided with a login for EduLink by email. If you have not received an email or would like to request access to EduLink One, please contact us at: [contact@tarporleyhigh.co.uk](mailto:contact@tarporleyhigh.co.uk)

Your username for EduLink One will be in the format: **p\_jbloggs**  
You will receive an email allowing you to set your password.

**Note:** This link can only be used once and is valid for 14 days.

Once registered, you can access EduLink One on the web at:  
<https://www.edulinkone.com/#!/login?code=tarporley>

Your **school ID** for the app is: **tarporley**

Kind regards,

Mr Martin (Deputy Head)

## SCHOOL UNIFORM

Tarporley High School is proud of its image and reputation. Wearing your uniform with pride demonstrates your commitment to the school and to giving your personal best. Your appearance must always be smart, and only school uniform clothing may be worn.

All badged school uniform items (skirts, technology aprons, and PE kit) can be purchased from Uniformity Clothing's online shop: [www.uniformityschools.com](http://www.uniformityschools.com)  
Telephone: 01244 566486  
Generic items can be bought from other retailers.

In addition to the standard uniform, there are a few appearance guidelines to remember:

- Some students may wish to wear make-up; this must be natural-looking (no coloured lipstick or heavy eye make-up).
- Unnatural hair dye colours, coloured nail varnish, gel nails, or false nails are not permitted.
- Jewellery is restricted to one plain stud or sleeper earring in each ear (in the traditional position), one plain finger ring on each hand. An inexpensive watch is also allowed.

If you or your parents/carers are unsure about whether an item of clothing is suitable for school, please contact the school and speak with a member of the Senior Leadership Team.

- **Polo Shirt** - light blue school branded short-sleeved polo shirt.
- **Jumper** – Navy school branded V-neck jumper
- **Trousers** - grey, tailored standard school wear only (Trousers must be worn at the waist)
- **Shorts** – Summer Term *optional* grey tailored standard school wear only.
- **Skirt** - grey, tartan THS official school skirt. Standard length.
- **Socks** – black, grey or white ankle socks with skirts, black, grey or white ankle socks with trousers; plain design.
- **Tights** – black or grey only.
- **Shoes** - plain black, flat or low heeled suitable for school wear.

### Outdoor Clothing – Optional

- **School Coat** - a coat appropriate for school wear, free of large logos.
- **Hat/Scarf** - optional - plain design, navy blue, black or grey. To be worn outdoors in cold weather but not indoors.

### Accessories – Optional

- **Hair** - Hair bands, slides or clips (navy, black, grey or white) - plain styles, Hair must be natural colouring and colouring styles, no extreme contrasts or patterns.
- **Piercings** - plain small earrings in the lobe of the ear. *Facial piercings not permitted.*
- **Rings** – one permitted on each hand.
- **Bracelets/Necklaces** – not Permitted
- **Watches** – an inexpensive watch may be worn.

### PE KIT (Essential Items) A THS logo must be visible in lessons on the upper body garment

- Tarporley Polo Shirt or Rugby Shirt.
- All Black Zip Top
- All Black Shorts or Skort or leggings.
- All Black Sports Socks.

**PE KIT (Optional Items)**

- Tarporley Zip Top.
- Tarporley Shorts or Skort or leggings.
- Tarporley Sports Socks.

**Technology**

- A plain black or striped apron.

**PLEASE ENSURE THAT ALL UNIFORM IS CLEARLY  
LABELLED WITH YOUR CHILDS NAME**

**2026 – 2027 Uniform**



- Items such as badges, attachments or any other ***items not listed as uniform are not uniform.***
- The only exceptions are symbols of charities or school or community attainment.



## Shoes - all black, flat and ankle height.



We have a wide selection of donated school uniform available. If you would like to request any items, please email your required sizes and details to: [uniform@tarporleyhigh.co.uk](mailto:uniform@tarporleyhigh.co.uk).

## 2026 - 2027 Term Dates

### Autumn Term 2026

**INSET day 1:** Tuesday 1<sup>st</sup> September

**Return to school:** Wednesday 2<sup>nd</sup> September

**Term:** Tuesday 1<sup>st</sup> September – Friday 23<sup>rd</sup> October

**Half Term Holiday:** Monday 26<sup>th</sup> October – Friday 30<sup>th</sup> October

**Term:** Monday 2<sup>nd</sup> November – Friday 18<sup>th</sup> December

**INSET Day 2:** TBC

**Christmas Holiday:** Monday 21<sup>st</sup> December – Friday 1<sup>st</sup> January

### Spring Term 2027

**Term:** Monday 4<sup>th</sup> January – Friday 12<sup>th</sup> February

**Half Term Holiday:** Monday 15<sup>th</sup> February – Friday 19<sup>th</sup> February

**Term:** Monday 22<sup>nd</sup> February – Thursday 25<sup>th</sup> March

**Spring Break:** Friday 26<sup>th</sup> March – Friday 9<sup>th</sup> April

### Summer Term 2027

**Term:** Monday 12<sup>th</sup> April – Friday 28<sup>th</sup> May

**Half Term Holiday:** Monday 31<sup>st</sup> May – Friday 4<sup>th</sup> June

**Term:** Monday 7<sup>th</sup> June – Wednesday 21<sup>st</sup> July

**INSET Day 3:** Monday 19<sup>th</sup> July

**INSET Day 4:** Tuesday 20<sup>th</sup> July

**INSET Day 5:** Wednesday 21<sup>st</sup> July

**Summer Holiday:** Thursday 22<sup>nd</sup> July – Tuesday 31<sup>st</sup> August 2027

**PLEASE SEE SCHOOL WEBSITE FOR DATES OF OTHER SCHOOL EVENTS  
(PARENTS EVENINGS ETC)**



## **TARPORLEY HIGH SCHOOL LIBRARY**

Tarporley High School benefits from having a 'dual use' library, serving both students and staff of the high school, as well as external members of Cheshire Libraries two afternoons per week. This shared service with Cheshire West and Chester allows our students access to the following services:

- Free inter-library loans (reserve any book from any library in the county and it will be delivered to Tarporley High School free-of-charge).
- Borrow box membership for e-books and audio books.
- Libby membership for over 1000 magazines for all ages.
- News bank for access to digital editions of current newspapers.
- Online access to a large selection of reference and research websites, including Britannica, Ancestry, Oxford Reference and Issues Online.

### **SCHOOL LIBRARY OPENING TIMES: (TERM TIME ONLY)**

Monday	9am - 1.30pm
Tuesday	9am – 3.15pm
Wednesday	9am – 2.15pm
Thursday	9am - 1.30pm
Friday	9am – 3.15pm

### **PUBLIC LIBRARY OPENING TIMES (ALL YEAR ROUND)**

Monday	1.30pm – 7.00pm
Tuesday	CLOSED
Wednesday	CLOSED
Thursday	1.30pm – 7.00pm
Friday	CLOSED

### **Library Membership**

Students at Tarporley High School must have a **Cheshire Library membership** to borrow books or access online resources from our school library, and we strongly encourage participation. If your child already has a Cheshire Library card, there is no need to register again. If they are not yet a member, a library application form is included at the end of this booklet and should be completed and returned to school. If they are not yet a member, a library application form is included at the end of this booklet and should be completed and returned to school.

## Holidays / leave of absence during term time – Updates for September 2026

Dear Parent/Carer,

Each year school has a statutory duty to inform parents and carers of the local authority's position on unauthorised absences during school term time.

Parents should not plan for their child to be absent from school without gaining prior agreement. Requests for a planned leave of absence under exceptional circumstances should be made **at least 4 weeks in advance** of the start date of the requested absence, by completing the *Leave of Absence Request Form* which can be found on the school website - link below, or a paper copy can be requested from the attendance office. The *Leave of Absence Request Form* should be returned to the Attendance Office.

***The Headteacher cannot retrospectively authorise a planned absence.***

Parents or Carers may receive a Fixed Penalty Notice from the Local Authority for 10 sessions of unauthorised absence during a 10-week rolling school period, including for holidays in term time. A session consists of either a morning or afternoon when school is open. In this instance, each parent receives a penalty of £80 per child to be paid within 21 days. This will rise to £160 between the 22<sup>nd</sup> and 28<sup>th</sup> day. If the penalty is unpaid after the 28<sup>th</sup> day, the Local Authority may instigate legal proceedings in the Magistrate's Court.

Our school website contains further details of school absence.

<https://www.tarporleyhigh.co.uk/school-information/attendance>

Please see the link below for further information from Cheshire West and Chester on unauthorised leave of absence:

[Taking children on holiday during term time | Cheshire West and Chester Council](#)

Yours sincerely,



P Gildea  
Assistant Headteacher



## TARPORLEY HIGH SCHOOL LIBRARY CARD MEMBERSHIP FORM

Students at Tarporley High School must have a Cheshire Library membership to borrow books or access online resources from our school library. We strongly encourage participation. **If your child already has a Cheshire Library card membership, then there is no need to register for this service again.**

- My child **IS** a member of a Cheshire East or Cheshire West Library
- My child **IS NOT** a member of a Cheshire East or Cheshire West Library

If your child **IS NOT** currently a member of any library in Cheshire, **you can register online using the link:** [www.cheshirewestandchester.gov.uk/libraries](http://www.cheshirewestandchester.gov.uk/libraries) and clicking on 'Join the Library'. Alternatively, you can complete the below form with your child's details:

First Name:	
Surname:	
Date of Birth:	
House Number or Name:	
Street:	
Town:	
County:	
Post Code:	
Mobile Number:	
Home Number:	
Email:	

I give consent for Tarporley High School to share my child's information detailed above with Cheshire West and Chester Library Service. I acknowledge that I can read Cheshire West and Chester Libraries Privacy Notice at <https://www.cheshirewestandchester.gov.uk/system-pages/privacy-notice/libraries.aspx> for further information about how my child's data will be stored and processed.

Name of Parent/Carer: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



