Parents' and Carers' Pack



Helping your child to search and apply for apprenticeships

Edition 43: March 2023







Welcome

Carolyn Savage, Head of Youth Engagement and Apprenticeship Participation

Dear Parents and Carers,

It has been an exciting time for apprenticeships as last month we celebrated National Apprenticeship Week 2023 between 6th-12th February. In this pack we will be recapping the exciting activities and events that took place over the week, including a message from the Minister for Skills, Apprenticeships and Higher Education, Robert Halfon MP.

We also take a look at the new Career Starter Apprenticeships, apprenticeships which are particularly suited to those at the start of their career. Also featured are your child's options if they don't feel ready for an apprenticeship yet, the new T Levels available from September 2023 and a look at life as an apprentice at Breathworks.



Carolyn Savage

Head of Youth Engagement and Apprenticeship Participation Education and Skills Funding Agency, part of the Department for Education

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Apprentice insight: Life as an apprentice at Breathworks

Apprenticeships

Meet Scott, a Junior Content Producer apprentice





Why did you choose a career in digital marketing?

I left Sixth Form and was extremely lucky to get into Rose Bruford drama college, where I attained a 1st class honours degree in acting. I pursued my music career as a singer/song writer for several years, and during this time, I gained new skills in content creation and digital marketing. This was something I enjoyed doing, I discovered I was good at it, plus it had the benefits of being a lucrative career path.

How did you find your apprenticeship?

I received some career guidance and discussed my interest in Digital Marketing. We spoke about the apprenticeship route as an option for the sector. I hadn't considered doing an apprenticeship as I already had a degree, but the idea of starting a promising new profession, not having to pay to learn and earning a salary in the process was extremely appealing. I found The Juice Academy by googling Digital Marketing Apprenticeships in my local area. They are a not-for-profit apprenticeship provider, running a programme where I would work towards the level 3 Content Creator standard.

What does a typical day look like?

That's the great thing for me about being a digital marketer and content producer at Breathworks, every day is varied. I could be creating content or website landing pages to help promote the courses, retreats and workshops Breathworks offer, editing videos, designing vouchers, writing blogs and, of course social media content for a variety of platforms. My favourite task was when I visited the Adhisthana Retreat Centre in the beautiful Herefordshire Countryside to take videos and photos of the retreat.

What are the benefits of an apprenticeship?

I am gaining a professional level of experience from my colleagues, who are providing me with the expectations required for the industry. I have had to learn to be more organised, but this has helped me to lead on projects, and learn the ways of working, including work etiquette, which can only help me to build my work portfolio.

How is your apprenticeship being delivered?

I attend the Juice Academy every two weeks for my faceto-face learning. The Juice Academy is in partnership with Apprentify and Tangerine to ensure all apprentices have the best opportunities and support available. I upload my work through a programme called Bud which Apprentify handle. They also provide a brilliant work coach who provides me with great support with my off-the-job study. I also have a learning support mentor who specialises in supporting people with Autism and ADHD.

What do you like to do in my spare time?

My creativity continues outside of my work. I am a videographer, and I co-founded a multimedia production company for commercial events. I have also become a member of the Apprenticeship Ambassador Network. I volunteered to film the regional Apprenticeship Awards ceremony and capture the excitement of the day. Plus, I work at a petting zoo, which I really enjoy too.

What advice would you give others?

For those who are neurodiverse or may have a learning difficulty, I would suggest trying many things and working out what you can do and are capable of – preferably that you enjoy too. The skills you will learn along the way are transferable and you learn more about the working world. Then play to your strengths, choosing a career you like. This can make you feel more assured that with an apprenticeship, you will often have the support of work coaches, like mine, who can help to correspond with your boss to help ameliorate any difficulties you may experience due to your condition.



To search for apprenticeship opportunities, visit: www.gov.uk/applyapprenticeship





Apprenticeships uncovered

Keep up to date with apprenticeship opportunities

Apprenticeships are continually created and released through The Institute for Apprenticeships and Technical Education. The list below includes some apprenticeships you may not have considered, but you can find out more on The Institute website: www.instituteforapprenticeships.org/apprenticeship-standards



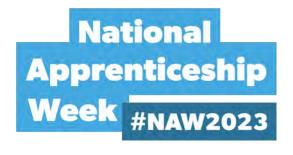


apprenticeships you ma nstitute website: <u>www</u>	website		
Agriculture, environmental and animal care	Professional arboriculturist	Managing peri-urban and urban trees.	Level 6
Care services	Play therapist	Work to improve children's mental health, emotional well-being, learning capabilities and social relationships.	Level 7
Catering and hospitality	Hospitality team member	Carrying out a range of general and specialist roles within hospitality businesses, including bars, cafes, conference centres, restaurants and hotels.	Level 2
Digital	Digital accessibility specialist ###	Provide advice on accessibility best practice, helping organisations (externally and internally) to meet organisational, national and international accessibility standards.	Level 4
Engineering and manufacturing	Water industry treatment process technician	Maintain site process standards for water or wastewater.	Level 3
Hair and beauty	Nail service technician	Completing nail services on a one-to-one basis with individual customers/clients within commercial timings.	Level 2
Legal, finance and accounting	Senior professional economist (integrated degree)	Design, implement and lead programmes of economic analysis to support decision—making.	Level 7
Protected services	Youth justice practitioner	Work with children who have offended or are at risk of offending.	Level 5

National Apprenticeship Week 2023



Looking back over National Apprenticeship Week 2023



National Apprenticeship Week 2023, in its 16th year, was a huge success in February. The positive impact apprenticeships bring to employers, individuals, and the economy were discussed, promoted and celebrated. There were many highlights of the week and here are just a few!

Amazing Apprenticeships launched a new edition of The Parent Perspective Podcast especially for National Apprenticeship Week, featuring **The Rt Hon Robert Halfon MP**, Minister for Skills, Apprenticeships and Higher Education, talking to host Rachel Burden and Anna Morrison CBE, founder and director of Amazing Apprenticeships. https://amazingapprenticeships.com/the-parent-perspective-podcast/



Scan to visit the website





The Big Assembly is a live assembly broadcast, shown to over 100,000 people across the UK, that took place live on the Tuesday of National Apprenticeship Week. It is a fantastic opportunity to get to know apprenticeships from a variety of angles, including from former and current apprentices, employers of apprentices, parents, education providers, and many more. You can watch a recording of it here: https://bigassembly.org/on-demand/



Scan to visit the website

To mark National Apprenticeship Week 2023, letters from **Robert Halfon MP**, Minister for Skills, Apprenticeships and Higher Education, were sent to students and to parents and carers, explaining why apprenticeships are such a great option, and sharing where to find out more information.





Parents letter:

https://amazingapprenticeships. com/app/uploads/2022/02/ NAW2023_Skills-Minister-Letter_ Parents.pdf



Scan to visit the website

Student letter:

https://amazingapprenticeships. com/app/uploads/2022/02/ NAW2023_Skills-Minister-Letter_ YP.pdf



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National Apprenticeship Week 2023



Looking back over National Apprenticeship Week 2023



The new Higher and Degree listing launched in time for National Apprenticeship Week, with over 350 apprenticeship vacancies. Download the listing using the link below: https://amazingapprenticeships.com/higher-degree-listing/

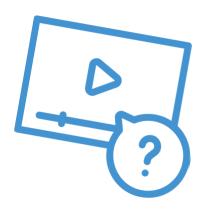


BBC Bitesize celebrated National Apprenticeship Week with a live careers show, which you can catch up on here https://www.bbc.co.uk/bitesize/articles/zwcsb7h as well as look at a host of other resources, including videos, guizzes and other information.



Scan to visit the website



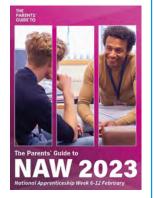


The Parents' Guide to Apprenticeships - for NAW 2023 and beyond

The Parents' Guide To released a free guide for parents and carers to celebrate National Apprenticeship Week! The guide is for NAW and beyond, and includes information on:

- Types of apprenticeships
- Apprenticeship levels and educational routes
- The pros and cons of taking an apprenticeship
- Where to find an apprenticeship
- The top ten apprenticeship employers in England





You can download the guide here: https://www.theparentsguideto.co.uk/nationalapprenticeshipweek



Career Starter Apprenticeships

Different ways to start your career through an apprenticeship

The Department for Education (DfE), in partnership with the Institute for Apprenticeships and Technical Education (IfATE), has continued with their Career Starter initiative to raise young people's awareness of apprenticeship opportunities.

https://www.apprenticeships.gov.uk/apprentices/career-starter-apprenticeships

The DfE wants to ensure that young people and their parents and carers have the opportunity to consider the full range of apprenticeships that are suitable for those starting their career, especially for young people with little or no work experience.



Career Starter Apprenticeships (CSAs):

Career Starter Apprenticeships identify which apprenticeships are particularly suitable for career starters.

The second series of these includes:

- 1) <u>Catering Production Chef or Commis Chef (both level 2)</u>
- 2) <u>Early Years Early Years Practitioner (level 2) or Early Years Educator (level 3)</u>
- 3) Hospitality Team Member (level 2)
- 4) Data / Software Data Technician or Software Development Technician (both level 3)
- 5) Electrician Installation and Maintenance Electrician or Domestic Electrician (both level 3)
- 6) Plumbing and Domestic Heating Technician (level 3)
- 7) <u>Teaching Assistant (level 3)</u>

Click on the links to find out more about each apprenticeship. You will find case studies, details about day-to-day activities, salaries, durations, and context for each of these occupations.

Look out for a third set of featured Career Starter Apprenticeships, which will be published in spring 2023.

Your child may hear more about Career Starter
Apprenticeships at their school or college through the Apprenticeships Support and Knowledge (ASK) programme and through the DfE's other partners including CEC (The Careers & Enterprise Company) and Careers Hubs.









Degree Apprenticeships with the Metropolitan Police

Find out more about the Police Constable Degree Apprenticeship

As one of the UK's biggest police services, the Metropolitan Police (the Met) are seeking individuals from a range of backgrounds with the right values to join as a Police Constable through its exciting apprenticeship programme.

Joining the Police Constable Degree Apprenticeship (PCDA) means your child will be a paid police officer from day one, learning whilst earning a starting salary of £33,500 (including generous allowances) as well as a fully funded BSc (Hons) degree in Professional Policing Practice on completion of the three-year programme.

Working with the Met is a rewarding career like no other, where those who join will make a difference to the lives of people every day, supporting local communities, tackling serious crime and safeguarding the most vulnerable. Joining the Met's PCDA is just the start of a varied career, where no two days are the same.





Your child can watch this exciting 5-minute film to find out more about the Met's apprenticeship programme:

https://amazingapprenticeships.com/resource/apprenticeships-with-the-met-police/



To take their first step towards a career with the Met, your child can register their interest in being contacted by the outreach team, who will assist them with the application process. The outreach team are experienced staff from a range of backgrounds, ethnicities and experience, and they will be able to give your child a true account of what it is to become part of the Met family in various roles. **Register here:** https://tinyurl.com/54s4kpj2





Apprenticeships at Atkins

Discover more about apprenticeships at Atkins



Atkins, a member of the SNC-Lavalin Group, is one of the world's leading design, engineering and project management consultancies. Their teams create sustainable solutions, connecting people, data and technology so they can partner with clients to bring the most complex projects across the world to life. Their work covers everything from transportation to defence, energy to infrastructure. You can find out more about Atkins here: https://www.atkinsglobal.com/





Why could an apprenticeship at Atkins be a good choice for my child?

Atkins is working to engineer a better future for the planet and its people, and they'll almost certainly have a role to fit your child's passions. They offer a wide variety of apprenticeships including Engineering, Project Management, Surveying, Digital, Technology and Environmental, Architecture and more, based nationwide. They offer apprenticeships across levels 3, 4, 5, 6 and 7.

Here are some of the apprenticeship roles available at Atkins:

Level 3
Level 4
Level 5
Level 6
Level 6
Level 6

Your child doesn't have to be studying typical STEM subjects (Science, Technology, Engineering, Maths) or be interested in a traditional STEM career to find a role that suits them at Atkins, as they offer many non-technical opportunities, as well as the technical roles you may expect.

In addition to the variety of roles available to suit your child, Atkins is a great place for a young person to work. They have hundreds of apprentices in their vibrant young professionals' community. Together they enjoy many opportunities to develop, learn and socialise together.

Your child will have all the advice and support they need from senior colleagues, team members and peers, including a buddy to help them settle in. Atkins has a flexible and hybrid working culture, so your child will be encouraged to enjoy a healthy work-life balance and given time to focus on their studies.

How can my child find out more and apply?

Your child can find out more about apprenticeships at Atkins here:

https://careers.snclavalin.com/atkins-early-careers/apprenticeships and there is lots of support available for applying.



Scan to visit the website

Connectr is a platform to help your child on their Apprenticeship journey with Atkins. Once they've registered, they'll find resources, guidance, advice and insights on everything from the recruitment process to how to prepare for an interview with Atkins. Your child can also choose a mentor from their current young professional employees and message them directly about anything they want to know about life at Atkins. https://tinyurl.com/yc2e4aat

Hear about life as an apprentice at Atkins on the next page!



Apprenticeships at Atkins

Discover more about apprenticeships at Atkins

Meet Tash, a Degree Apprentice Consultant on the Development Programme at Atkins.



Tash, why did you choose to undertake an apprenticeship?

I wanted to kick start my career and do formal learning at university, while learning skills 'on the job'. Learning at university and applying the knowledge at work is the best way I learn.

Why did you choose Atkins?

I developed a real passion for business studies during my A-levels. I wanted to be a consultant, helping clients solve problems and make a difference. I like Atkins because of its huge range of exciting projects.

What does an Atkins Apprentice do?

As an Apprentice Management Consultant, I spend four days a week creating value for clients like Heathrow and EDF – improving performance, providing objective advice and implementing business solutions. I spend one day a week studying for my degree in Project Management.

What has been a key highlight so far?

Being selected as Vice Chair for School Leavers and Apprentices at the Young Management Consultancies Association. I use my passion for apprenticeships to encourage other school leavers to apply. Representing the consultancy industry and Atkins at this level demonstrates the wealth of opportunities available to me here at Atkins.

How do you balance work and study?

On my university day, I often work on assignments or read in the morning and then attend lectures in the afternoon. Everyone I work with supports the time I spend on my studies. Atkins' flexible work culture means I can split my study time across multiple days by doing a few hours each weekday. So, I'm free to find the right balance for me, and when on study leave, no one interrupts me. Most of my assignments are "work-based," and my colleagues are always more than happy to help answer my questions.

What skills have you developed so far?

Atkins has helped me develop skills for life, such as teamwork and leadership. Since joining, I've discovered what I'm capable of by being supported on tasks somewhat out of my comfort zone. For example, I've built competence and confidence in programmes like Excel by using them daily.

What is Atkins' social scene like?

Each month the Young Professionals Forum puts on a funded and unfunded social. These have included bingo in a nightclub, Oktoberfest and roller skating. We also have sports clubs, like football, rugby and netball – and a Yammer network (an online networking service) with like-minded communities, such as Atkins Sailing and Photography.

What will you do once your apprenticeship is finished?

My future is bright at Atkins, and I see myself staying on. I'll be able to choose which consultancy area I would like to specialise in. I'm interested in Business Change and Engagement, but I still have three years to decide. I'd be keen to become a line manager, making a difference for other apprentices after me.



Members of the SNC-Lavalin Group



T Levels

A look at the new T Level subjects launching for September 2023

T Levels are a 2-year qualification that your child can do after GCSEs as an alternative to A levels, other post-16 courses or an apprenticeship. They have been designed with leading businesses and employers to give you the knowledge and skills you need. Find out more here: https://www.tlevels.gov.uk/



Scan to visit the website



Scan to visit the website

A T Level involves 80% of time in the classroom and 20% on a 45-day placement with an employer to give your child the skills and knowledge companies look for. The industry placement gives your child the chance to learn what a real career is like while they continue their studies. Like A levels, there are no tuition fees to study a T Level if your child starts before they are 19.

The first T Levels started in September 2020 and there are currently 16 different subjects on offer, which you can find out about here: https://www.tlevels.gov.uk/students/subjects

There are two exciting new T Level subjects launching for September 2023, so if your child is interested in an exciting post-16 alternative to A levels, one of these new (or existing) T Levels could be a great option.

The new subjects are:

T-LEVELSTHE NEXT LEVEL QUALIFICATION

AGRICULTURE, LAND MANAGEMENT AND PRODUCTION

Your child will learn the core knowledge and skills that are needed for entry to a range of agriculture, land management and production occupations, such as a farmer, tree surgeon or horticultural manager.

https://www.tlevels.gov.uk/students/subjects/agriculture-land-management-production



Scan to visit the website



LEGAL SERVICES

If your child is interested in a career in the legal profession, this T Level will help them develop an understanding of a broad range of issues relevant to the sector, with potential career options such as a legal clerk, solicitor or legal executive.

https://www.tlevels.gov.uk/students/subjects/legal-services



Scan to visit the website





Apprenticeship Diversity Champions Network

A look at the annual report

The Apprenticeship Diversity Champions Network (ADCN) champions apprenticeships and diversity to employers and encourages more people from diverse backgrounds to consider apprenticeships.



The ADCN published its 2022-23 Annual Report during National Apprenticeships Week (6th-12th February). The wide network of employers who are part of the ACDN contributed their collected experiences from growing their own diverse apprenticeship programmes.

The report shares effective practice, inspirational employer and apprentice case studies and recommendations from ADCN members that will support other organisations to take the next step towards increased diversity in apprenticeships. It could also inspire you to encourage your child to apply for an apprenticeship with the reassurance that there is provision to support them.

There are five chapters aligned with the Network's focus areas over the year:

- Social mobility
- Participation by individuals with a learning difficulty or disability
- Progression into and through apprenticeships
- Participation by individuals from ethnic minority backgrounds
- Women in STEM sector roles

If one of the focus areas listed is relevant to your child, having a look at the report would give you some insight into what support is available for them, and some interesting case studies from both employers and apprentices.

You can read the report here:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1135471/ADCN_Annual_Report_2022_to_2023.pdf



Apprenticeships have great benefits for employers and individuals. The report shows how, by embracing diversity, employers have been able to tap into new talent for their business and deliver creative and innovative solutions for their customers. For individuals, the report shows how apprenticeships can be transformative and help build a fulfilling career.





Disabled Apprentice Network

A look at the annual report



The Disabled Apprentice Network (DAN) is a forum for Disabled apprentices, where they can share their experiences and offer ideas and proposals on how to improve apprenticeships for Disabled people. Disabled Apprentice Network | Disability Rights UK



APPRENTICES DECLARING A LEARNER LEARNING DIFFICULTY AND/OR DISABILITY (LLDD) FOR 2021/22 MADE UP 14% OF THE TOTAL - UP FROM 12.4% ON THE PREVIOUS YEAR.

The Disabled Apprentice Network (DAN) launched its 2023 report Speaking from Experience: Getting It Right for Disabled **Apprentices** as part of National Apprenticeship Week.

The report includes:

- Recommendations for what young Disabled people need to help them find out about apprenticeships.
- Finding about what makes an apprenticeship successful.
- Case studies from apprentices and employers.

It is Disability Rights UK's follow-up report to 2022's

Getting it Right for Disabled Apprentices.

The report considers what works well through collecting and analysing young Disabled people's experiences of how they receive information about apprenticeships; their engagement with training providers and employers, and the support they have received. It also collected the views from various stakeholders who work with Disabled young people. The report contains lots of excellent real-life examples and explanations of the apprenticeship journey.

They also share a video, produced by Disability Rights UK, which can be watched on YouTube. In this video, apprentices talk about their experiences and highlight some of the benefits of doing an apprenticeship:

https://www.youtube.com/ watch?v=MK21LLjGIXs



the website





You can read the report here: https://tinyurl.com/57vv98vr



the website





Options before an apprenticeship

What if my child isn't ready for an apprenticeship yet?

Traineeships are a course with work experience that gets you ready for work or an apprenticeship. You can apply for a Traineeship until 15th July 2023 using the Find a Traineeship website: https://www.findapprenticeship.service.gov.uk/traineeshipsearch



After the 31st of July 2023, as part of the Government's commitment to provide a comprehensive and clear skills offer for employers and individuals, the Government have decided to integrate the Traineeship programme into 16-19 study programme and adult education provision. This means that Traineeships will no longer be a standalone programme.

If your child isn't ready for an apprenticeship yet, there are lots of options available to them, as outlined in this document from the Department of Education (DfE). You can download it here: https://tinyurl.com/bdutrvtn



the website

What if I'm not ready for an apprenticeship?



If you don't feel ready to undertake an apprenticeship, there are options that could help prepare you.

Combine work and study - T Levels

Designed in partnership with employers, T Levels are a combination of classroom and on-the-job training. They are broadly equivalent in size to three A levels and can help you get into skilled employment, university, or a higher apprenticeship. Each T Level includes an in-depth industry placement that lasts at least 45 days, which means that you get valuable experience in the workplace.

https://nationalcareers.service.gov.uk/exploreyour-education-and-training-choices/t-levels



Study - Higher Technical Qualifications (HTQs) Designed in line with the knowledge and skills that employers say they need. The first teaching of approved HTQs began in September 2022 in digital subjects. Qualifications in construction and health and science are coming in 2023, and a full roll-out will take place over a four-year period. HTQs

can lead to high skilled, highly paid jobs in a wide range of sectors, giving you a step up in your chosen career or further

https://nationalcareers.service.gov.uk/explore-youreducation-and-training-choices/higher-technical

Work - Supported Internships

A Supported Internship is an unpaid work-based study programme for young people with an Education, Health and Care Plan (EHC) that usually lasts for one year. It includes an extended work placement that lasts for at least 6 months. You'll take the first step from education into the workplace while gaining the skills you need to get a paid job.

https://www.gov.uk/government/publications/ supported-internships-for-young-people-withlearning-difficulties/supported-internships







What if I'm not ready for an apprenticeship?



Combine a course and work experience - Traineeships A skills-based development programme that includes a work placement, lasting from 6 weeks up to 1 year for those aged 16-24, or 25 with an EHCP. Traineeships help you get ready for an apprenticeship or job if you don't have the appropriate skills or experience. Until 31 July 2023 you can apply for a traineeship on Find a Traineeship. After this date, they will be available directly from colleges and other training providers. https://www.gov.uk/guidance/traineeship-

information-for-trainees

Work - part-time or full-time

Working in an industry you are interested in is a great way to gain experience and find out if it is right for you. However, if you're under 18, you need to stay in education or training at least part-time.

https://nationalcareers.service.gov.uk/explore-youreducation-and-training-choices/get-a-job



Work experience

Paid or unpaid work experience can be a great way to find out more about different job roles and industries. https://nationalcareers.service.gov.uk/careersadvice/types-of-work-experience







Work - other options

There could be other local employability initiatives available through local authorities, training providers or employers. Speak to your school or college careers adviser to find out what the options are in your area.



Volunteering is an excellent way to gain experience and insight into an industry. It is also brilliant to have on your

https://nationalcareers.service.gov.uk/careersadvice/advice-on-volunteering





Dates for your diary

Free webinars throughout the year for teachers and parents

As part of the Apprenticeship Support and Knowledge for Schools and Colleges programme (ASK), Amazing Apprenticeships are offering teachers and parents/carers a schedule of free webinars throughout the year, to find out more about apprenticeships and how to support your child.

These are a series of informative webinars that will provide an abundance of tips, advice, and information from expert speakers all around the topic of apprenticeships. Each webinar lasts for 30 minutes and will take place on Zoom. Participants are required to sign up before the session and will receive an email confirmation and a reminder an hour before it begins. The webinars will be recorded and shared with all registrants after the session.

Book your free place now or catch up on recordings of previous webinars here: https://amazingapprenticeships.com/workshops-webinars/

Scan to visit the website

2023		
Maintaining motivation - supporting young people in applying	Wednesday 26th April 2023 Time: 3:30pm	Want to keep your children or students motivated while applying? There are a range of resources available to help them. Find out what's on offer and how to access them.
Understanding the flexibilities of apprenticeships	Tuesday 16th May 2023 Time: 3:30pm	There is a range of support on offer for apprentices, including the possibility of a flexible apprenticeship. Find out what's available and how to access it.
Pathways to apprenticeships	Tuesday 6th June 2023 Time: 3:30pm	Join us to find out about the different pathways to apprenticeships.
'Apprentice Early Connect' coming in October 2023	Tuesday July 4th, 2023 Time: 3:30pm	An exciting new way of finding and applying for apprenticeships is being launched in autumn 2023. Join us to find out more.

Watch this space for the September 2023 – July 2024 webinars, which will be announced at the start of the summer term!

